



**COVENTRY AND CENTRAL
WARWICKSHIRE
TEACHING SCHOOL HUB**

An exciting opportunity be part of the Coventry and Central Warwickshire Teaching School Hub:

Early Career Framework Course Facilitators

We are inviting applications from teachers and school leaders to facilitate for the Early Career Framework (ECF) programme that Coventry and Central Warwickshire Teaching School Hub are offering; we are currently working with UCL (University College London) as our lead provider. The ECF programme is fully-funded by the DfE for all state schools. We are looking to recruit both Primary and Secondary based ECF facilitators from all types of educational provision.

Having successfully recruited a team of ECF facilitators for our September 2021 cohort, we are now seeking to expand the team.

Our facilitators work directly with course participants using the curriculum and training materials provided. Find out more about UCL's current ECF programmes [here](#). Our ECF programme is based upon the completely new and fully revised [ECF framework](#).

The role of ECF facilitator is an exciting and challenging professional development opportunity for an experienced teacher, mentor and/or school leader who would like to contribute to the wider effectiveness of teaching across Coventry and Central Warwickshire.

Our ECF facilitator team will be led by our Teaching School Hub director, Becky Wheeler. If you would like to have an informal chat about facilitation opportunities please contact Becky directly: rebecca.wheeler@lawrencesheriffschool.com.

How to Apply:

To apply for the post, you are invited to complete the attached expression of interest form. On this form, please provide a brief description of your facilitation/mentoring experience; include information about the strengths and experience you possess which will enable you to perform this role effectively. You should seek the support of your Head Teacher/Line Manager before you apply for this role.

The Expression of Interest Form should be submitted to the senior administrator for the Coventry and Central Warwickshire Teaching School Hub, Chris Blay.
Email: tshub@lawrencesheriffschool.com

ECF Facilitator Roles & Responsibilities:

There are two different facilitator roles for the programme (facilitators can take on both roles if preferred):
ECT facilitator
Mentor facilitator

The Full Induction Programme (FIP) has been written and approved by DfE, so preparation does not include designing session materials but will involve contextualising the available materials for your cluster group as appropriate.



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ECT facilitators

ECT Facilitators work with Early Career Teachers during the first two years of their teaching career, delivering a series of face-to-face/online sessions using materials from the UCL Early Career Teacher Programme.

The timing of sessions will be determined in consultation with Coventry and Central Warwickshire Teaching School Hub. These may be twilight sessions but could also be during the school day.

Time commitment for ECT facilitators

At present the current time commitments are as follows (these could be subject to change):

Year 1

- **1 x 3-hour Induction Conference (online).** You will attend and contribute to this session, but this will be facilitated by the UCL Programme Leader Team with Delivery Partners.
- **6 x 2 hours facilitation of ECT training sessions, once at the start of each half term.** You would facilitate these sessions using the programme materials provided.
- **6 x 1 hour facilitated online learning community sessions:** one hour at the end of each half term.

Year 2

- **1 x 3-hour Induction Conference (online).** You will attend and contribute to this session, but this will be facilitated by the UCL Programme Leader Team with Delivery Partners.
- **4 x 2 hours facilitated online learning community sessions:** one session at the start of half terms 1-4

Payment rates for ECT facilitation

Each 1- or 2-hour session will be paid as a half day, to allow for preparation and monitoring/reporting ECTs' engagement and attendance. Lead facilitators are paid at a day rate of £400 per day and supporting facilitators at a rate of £350 per day. Payments will be made to your school, termly, in arrears. Any personal remuneration is a matter between you and your school.

Mentor Facilitators

Facilitators will be working with Mentors of ECTs some of whom will be experienced and senior members of staff, delivering a series of online sessions using materials from the UCL Early Career Framework Mentor Programme.

Mentors have Online Learning Community (OLC) sessions (1 hour duration) – these are more exploratory and are discussion- based and are typically run as twilight sessions at the end of the school day.

Time commitment for Mentor facilitators

Year 1 and 2

- **1 x 3-hour Induction Conference (online).** You will attend and contribute to this session, but this will be facilitated by the UCL central team with Delivery Partners.



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- **3 x 1-hour facilitated online learning community sessions:** one hour each term. You would facilitate these sessions using the programme materials.

Payment rates for Mentor facilitation

Each 1- or 2-hour session will be paid as a half day, to allow for preparation and monitoring/reporting ECTs' engagement and attendance. Lead facilitators are paid at a day rate of £400 per day and supporting facilitators at a rate of £350 per day. Payments will be made to your school, termly, in arrears. Any personal remuneration is a matter between you and your school.

Person Specification for ECT and Mentor Facilitators

- have QTS status and be an experienced teacher and school leader
- be experienced in working with ITT/ECTs,
- have a good understanding of the Early Career Framework – its contents and purpose.
- have secured a commitment from their school leadership team to support them in undertaking this role.
- have experience of working outside their own schools and/or in partnership with other schools.
- have experience of online facilitation
- be passionate about the impact of good professional development on the outcomes for children and young people